

**REGULATIONS ON
HOLDING THE OPEN ARCHITECTURAL CONTEST
FOR THE DRAFT PROJECT OF THE MONUMENT TO
COMPOSER
PYOTR ILYICH TCHAIKOVSKY**

1. GENERAL PROVISIONS

1.1. These Regulations on holding the open architectural contest for a draft Project of a monument to composer Pyotr Ilyich Tchaikovsky (hereinafter referred to as the Regulations) determine the procedure for organizing and conducting an architectural Contest for a draft proposal and a draft Project of a monument to composer Pyotr Ilyich Tchaikovsky (hereinafter referred to as the Monument) for placement on the territory within the land plot lines at the address: St. Petersburg, st. Pisareva, 20, letter A (hereinafter referred to as the Contest), as well as the rights and obligations of the Organizer, Participants, members of the Organizing Committee of the Contest, the Expert Council of the Contest (hereinafter referred to as the Expert Council), and the Jury of the Contest (hereinafter referred to as the Jury).

1.2. Legal grounds for the Contest.

1.2.1. The Contest is carried out pursuant to the Order of the Governor of St. Petersburg dated July 25, 2018 No. 1780 and the Order of the interim Governor of St. Petersburg A.D. Beglov dated November 01, 2018 No. 07-123-6220/18-0-0.

1.2.2. The personality of P.I. Tchaikovsky is included in the List of outstanding personalities whose life and work are associated with St. Petersburg (Leningrad) and whose memory is not immortalized in St. Petersburg through the installation of works of monumental art, approved by Order of the Government of St. Petersburg dated May 12, 2017 No. 28-rp.

1.3. Contest funding source is:

- the budget of St. Petersburg;
- target article 083T471190 – “Costs of holding architectural and urban planning Contests with payment of rewards to Participants and publication of printed materials based on the results of the Contests”;
- KOSGU 226, 296.

1.4. The Contest is an event in the field of art to create in accordance with these Regulations on a competitive basis a draft proposal and a draft Project of the Monument (hereinafter – Draft Proposal, Draft Project).

1.5. Type of the Contest.

1.5.1. The Contest is open, with the participation of specialists (architects, sculptors, designers, artists) – individual masters or workshops, creative teams (hereinafter – Participants) from Russia and foreign countries.

1.6. Official languages of the Contest.

1.6.1. The official languages of the Contest are Russian and English.

1.6.2. All initial information for Participants, including these Regulations, is created in Russian and translated into English.

When resolving any disagreements and disputes arising from various interpretations of documents, the Russian version is prevails.

1.6.3. The Organizer receives the right to use the Draft Proposals and Draft Projects created as part of the Contest, for reproduction, public display and bringing to the public in the press, printing publications, television programs and exhibition events.

1.7. The subject of the Contest is the development of a Draft Proposal and a Draft Project of the Monument.

1.8. The Project territory is defined in accordance with Annex 3 to these Regulations.

1.9. The prize fund of the Contest is 5,000,000.00 rubles.

1.10. The provision of services for the organization and conduct of the Contest is carried out by the organization selected through the procurement in St. Petersburg in the manner established by the Federal Law of 05.04.2013 No. 44-FZ “On the Contract System in the Sphere of Procurement of Goods, Works, and Services for the Provision of State and Municipal Needs” and the amount specified in Annex 5 of these Regulations.

2. GOALS AND OBJECTIVES OF THE CONTEST

2.1. Contest Goals:

selection of Draft Proposal and Draft Project of the Monument within the boundaries of the territory of Contest Project in order to create and install a monument to P.I. Tchaikovsky in St. Petersburg.

maintenance and development of cultural traditions and professional art in the field of installation of works of monumental art;

familiarization of residents and guests of St. Petersburg with the traditions of Russian culture, increased interest in studying the history of music in general.

2.2. Contest Objectives:

offer Draft Proposals and Draft Project of the Monument within the boundaries of Contest Project in accordance with the terms of the Contest;

formulate proposals for the improvement of the territory within the boundaries of the territory of Contest Project in connection with the proposed installation of the Monument.

3. CONTEST ORGANIZERS

3.1. The Organizer of the Contest is the Committee for Urban Planning and Architecture (hereinafter referred to as the Organizer), the address of the Organizer: Lomonosov sq., 2, St. Petersburg, 191023. The Contest is held

with the assistance of the State Mariinsky Theater Federal State Budgetary Cultural Institution.

3.2. The Organizing Committee of the Contest (hereinafter referred to as the Organizing Committee).

3.2.1. The Organizing Committee ensures the implementation of the Contest Action Plan defined by Annex 2 to these Regulations.

3.2.2. The composition of the Organizing Committee is determined in accordance with Annex 4 to these Regulations.

3.2.3. The Organizing Committee carries out its activities free of charge, through meetings and decision-making, which are drawn up by the minutes.

3.3. Executive Secretary of the Contest (hereinafter – Executive Secretary):

- provides equal informational conditions for all Participants of the Contest;
- ensures compliance with the Contest Action Plan;
- prepares answers to questions from Participants in a period not exceeding 3 days;
- provides the work of the Expert Council and the Jury;
- fixes the date and time of submission of draft Projects to the Contest and notifies the Organizer of recorded violations of the deadline;
- checks the Draft Proposals and Draft Projects sent to the Contest for their compliance with clauses 11 and 12 of these Regulations;
- provides necessary assistance to the Participants of the Contest, the Jury and the Expert Council;
- keeps minutes of meetings of the Organizing Committee and the Jury.

3.3.1. Executive Secretary:

Trufmanova Svetozara Valerevna

Address: 191023, St. Petersburg, Lomonosova sq., 2.

Tel.: (812) 417-26-59, +7(931) 326-21-83

e-mail: s.trufmanova@kga.gov.spb.ru, sv.trufmanova@gmail.com

4. CONTEST PARTICIPANTS

4.1. Specialists (architects, sculptors, designers, artists) - individual masters or workshops, creative teams from Russia and foreign countries are invited to participate in the Contest.

4.2. Members of the Organizing Committee, Jury, Expert Council, as well as members of their families, are not allowed to participate in the Contest or advise anyone on this issue.

5. CONTEST STAGES AND PROCEDURE

5.1. The Contest is held in two stages.

5.1.1. The result of the first stage of the Contest is the selection of five Draft Proposals in accordance with the criteria established by clause 9 of these Regulations for participation in the second stage of the Contest.

5.1.2. The result of the second stage of the Contest is the selection of five Draft Projects of three Draft Projects of the winners of the Contest in accordance with the criteria established by clause 10 of these Regulations.

5.2. The Contest is held within the deadlines established by the Contest Action Plan in accordance with Annex 2 to these Regulations.

- 5.3. The announcement of the Contest on the Organizer's official website on the Internet is provided by the Organizer by posting these Regulations.
- 5.4. The application is submitted in accordance with the form established by Annex 1 to these Regulations.
- 5.5. Draft Proposals of the first stage and Draft Projects of the second stage of the Contest are submitted in the composition defined by clauses 11 and 12 of these Regulations, respectively.
- 5.6. Applications, Draft Proposals and Draft Projects for participation in the Contest are received by the Executive Secretary within the time periods established by the Contest Action Plan in accordance with Annex 2 to these Regulations.
- 5.7. Applications, Draft Proposals and Draft Projects sent after the deadline set by the Action Plan are not considered.
- 5.8. Draft Proposals and Draft Projects that do not meet the requirements of clauses 11 and 12 are not considered.
- 5.9. In case of participation in the Contest of the creative team, the composition of the creative team and its leader shall be indicated.
- 5.10. Application, Draft Proposals and Draft Projects are provided at the Organizer's address: St. Petersburg, Lomonosova sq., 2 with the note «Architectural Contest for the Draft Project of the monument to Tchaikovsky P.I.»
- 5.11. Based on the application, the participant is provided with the source materials in accordance with clause 13 of these Regulations.
- 5.12. Consideration of Draft Proposals by the Expert Council, the Jury and summing up the results of the first stage of the Contest is carried out in accordance with the Action Plan defined by Annex 2 to these Regulations.
- 5.13. The result of the first stage of the Contest is five Draft Proposals selected by the Jury of the Contest, the authors of which are allowed to participate in the second stage of the Contest.
- 5.14. The results of the first stage of the Contest are communicated to the Participants in writing by e-mail, orally by telephone by the Executive Secretary no later than two business days after the decision of the Jury and are posted on the official website of the Organizer's Internet.
- 5.15. Participants of the first stage of the Contest are awarded with Participant Certificates.
- 5.16. To the second stage 5 Project proposals selected by the Jury are allowed, which meet the requirements established by clause 11 of these Regulations.
- 5.17. Replacement of authors - Participants of the second stage of the Contest is not allowed.
- 5.18. Participants admitted to the second stage of the Contest shall perform and submit Draft Projects in accordance with the requirements established by clause 12 of these Regulations.
- 5.19. Consideration of Draft Projects of the second stage of the Contest by the Expert Council, the Jury and the Jury's summarizing the results of the second stage of the Contest is carried out in accordance with the Action Plan defined by Annex 2 to these Regulations.

5.20. The winners of the second stage of the Contest are awarded with diplomas of the Contest winners.

5.21. Exhibitions of Draft Proposals of the first stage and Draft Projects of the second stage of the Contest are held in accordance with the Action Plan defined by Annex 2 to these Regulations.

5.22. After summing up the results of the second stage of the Contest, the Organizer holds an Award Ceremony for the Participants and a press conference in accordance with the Action Plan defined by Annex 2 to these Regulations.

5.23. The Organizer sends Project materials (Draft Proposal, Draft Project) of the three winners of the second stage of the Contest in one copy, together with a cover letter, to the balance holder of the territory proposed for the monument installation.

6. AMOUNT AND ORDER OF REWARD PAYMENT

6.1. Participants recognized as winners of the second stage of the Contest are paid a reward in the amount of:

- I place - 1,200,000.00 rubles;
- II place - 800,000.00 rubles;
- III place - 500,000.00 rubles.

6.2. Based on the results of consideration of the Draft Projects, the Jury makes a decision on the incentive in the amount of 500,000.00 rubles for each of the Participants of the second stage of the Contest, subject to the requirements of clause 12 of these Regulations.

6.3. The basis for the payment of reward is the Jury's minutes based on the results of the second stage of the Contest, signed in accordance with clause 7.6.7 of these Regulations.

6.4. The payment of reward in accordance with clauses 6.1 and 6.2 of these Regulations shall be carried out by the Organizer no later than fifteen business days after the signing the reports of acceptance and transfer of Project materials (Draft Proposal, Draft Project).

6.5. In order to pay reward in accordance with clauses 6.1 and 6.2 of these Regulations, a bank statement is submitted indicating the full details necessary for the transfer of funds.

6.6. In case of participation in the Contest of creative teams, the full reward is charged and paid to the head of the creative team.

6.7. Rewards to the members of the Organizing Committee, the Expert Council and the Jury are not paid.

6.8. The participant who won the 1st place owns the priority right to implement the Draft Project.

6.9. If it is not possible to implement the Draft Project of the Participant who took 1st place, the Draft Projects that took 2nd and 3rd places can be implemented according to the order of the places taken.

7. JURY CONTEST

7.1. The Jury includes representatives of the Contest Organizer, representatives of state executive authorities, representatives of professional creative unions and public organizations.

7.2. The composition of the Jury is the same for all stages of the Contest. The personal composition of the Jury is approved by the Organizer up to October 29, 2019.

7.3. The work of the Jury members is carried out on a voluntary basis.

7.4. In their work, members of the Jury are guided by the principles of professionalism, independence of opinion and objectivity of judging.

7.5. The Executive Secretary takes part in the work of the Jury without the right to vote, with the obligation to maintain confidentiality.

7.6. The Jury:

7.6.1. carries out consideration and assessment of Draft Proposals for compliance with the requirements established by clause 11 and the criteria specified in clause 9 of these Regulations;

7.6.2. considers the conclusions of the Expert Council;

7.6.3. summarizes the results of the first stage of the Contest and determines five Draft Proposals, the authors of which are allowed to participate in the second stage of the Contest;

7.6.4. carries out consideration and assessment of Draft Projects for compliance with the requirements established by clause 12 and the criteria specified in clause 10 of these Regulations;

7.6.5. summarizes the results of the second stage of the Contest and determines the winners of the Contest.

7.6.6. The winners of the Contest are the Participants who won the majority of the votes of the present members of the Jury.

7.6.7. The minutes of the Jury meetings are signed by all present member of the Jury and the Executive Secretary.

7.6.8. The Jury's minutes based on the results of the second stage of the Contest are signed in triplicate.

7.6.9. After signing the minutes of the Jury meeting, the decision of the Jury cannot be reviewed.

8. CONTEST EXPERT COUNCIL

The Expert Council includes leading experts from professional creative unions (sculptors, artists, monumentalists).

8.1. The composition of the Expert Council is uniform for all stages of the Contest. The membership of the Expert Council is approved by the Organizer until October 29, 2019.

8.2. The work of the Expert Council is carried out on a voluntary basis.

8.3. Expert evaluations of competitive Draft Proposals and Draft Projects are recommendatory.

8.4. Evaluation of Draft Proposals and Draft Projects of the Contest is carried out in accordance with the Action Plan defined by Annex 2 to these Regulations.

8.5. The Expert Council carries out:

- verification of the submitted Draft Proposals and Draft Projects for compliance with the requirements specified in clauses 11 and 12 of these Regulations;
- assessment of the submitted Draft Proposals and Draft Projects for compliance with the criteria specified in clauses 9 and 10 to these Regulations;
- preparation and submission to the Jury of opinions on the assessment of the Draft Proposals of the first stage and Draft Projects of the second stage of the Contest.

9. CRITERIA FOR EVALUATING DRAFT PROPOSALS SUBMITTED AT THE CONTEST

- 9.1. Conformity of the Draft Proposal to clauses 1.7, 1.8, 2.2, 11, 15 of these Regulations.
- 9.2. Artistic expressiveness of the image.
- 9.3. The expressiveness of the means of the proposed Draft Proposal (clarity of presentation of ideas, detail of elaboration).
- 9.4. Consideration of the urban planning context of the surrounding territory.
- 9.5. Originality of the idea.

10. CRITERIA FOR EVALUATING DRAFT PROJECTS SUBMITTED AT THE CONTEST

- 10.1. Correspondence of the Draft Projects to the Draft Proposals selected at the first stage of the Contest.
- 10.2. Compliance with the requirements specified in clause 12 of these Regulations.
- 10.3. Elaboration and completeness of the Project.
- 10.4. Integration of the Monument into the urban environment.
- 10.5. Accomplishment of the adjacent territory.
- 10.6. Light image of the monument in the evening and at night.
- 10.7. Economic feasibility and effectiveness of the proposed solutions.

11. REQUIREMENTS FOR THE COMPOSITION, THE CONTENTS AND FORMATION OF DRAFT PROPOSALS

- 11.1. Draft Proposals are presented as:
 - a presentation board of format 1000x1400 mm (vertical orientation), including an explanatory note and graphic materials in free form;
 - model of the monument on a scale of 1:10;
 - electronic version of the Draft Proposal on DVD-R in .jpeg format, resolution 300 dpi.
- 11.2. All texts on presentation boards shall be made in the official languages of the Contest – English and Russian.

12. REQUIREMENTS FOR COMPOSITION, CONTENT AND FORMATION OF DRAFT PROJECTS

- 12.1. Draft Projects are presented as follows:

Draft Project on a presentation board of format 1000x1400 mm (vertical orientation), including:

12.1.1. An explanatory note containing, inter alia:

- description and justification of the idea, artistic Project of the monument;
- technical characteristics of the monument, including size, material, color;
- inscription on the monument, including style and method of performance, color;
- economic justification.

12.1.2. Graphic materials containing:

- plan and facades (main and side) of the monument;
- elevation view (attachment of the object to the environment) of facades;
- layout plan of the object of improvement with the display on a topographic plan on a scale of 1: 500.

12.2. Model of the monument on a scale of 1:10.

12.3. Electronic version of the Draft Project on DVD-R in .jpeg format, resolution 300 dpi

12.4. Album on paper in A3 format in 2 copies.

12.2. All texts on presentation boards and in the album shall be made in the official languages of the Contest – English and Russian.

13. INITIAL MATERIALS PROVIDED TO PARTICIPANTS

13.1. As part of the source materials, the Participants are presented:

- layout plan of the object of improvement with the display on a topographic plan on a scale of 1: 500;
- photographic materials of the object of improvement - territories, land plots in four foreshortened points with reference to the cardinal points (general view, enlarged fragment);
- a diagram of the territory within the Project boundaries indicating the restrictions of the regimes in accordance with the Law of St. Petersburg dated January 19, 2009 No. 820-7 "On the boundaries of the united zones of protection of cultural heritage objects located on the territory of St. Petersburg, land use regimes and requirements for urban planning regulations within the boundaries of these zones."

13.2 The source materials are provided to the Participants after submitting an application for participation in the Contest in electronic form to the email address specified in the application.

14. PROCEDURE FOR SUBMISSION OF DRAFT PROPOSALS AND PROJECT PROJECTS

14.1. The development of Draft Proposals and Draft Projects is carried out in the composition and content defined by these Regulations, based on the source materials provided by the Organizer.

14.2. When preparing Draft Proposals and Draft Projects, Participants may receive answers to questions from the Executive Secretary (clause 3.3.1 of these Regulations).

14.3. Draft Proposals and Draft Projects are handed over to the Executive Secretary at the Committee for Urban Planning and Architecture at the following address: Russia, St. Petersburg, Lomonosova sq. 2.

14.4. Foreign and nonresident Contest Participants shall submit applications to the email address of the Executive Secretary: s.trufmanova@kga.gov.spb.ru.

14.5. The Executive Secretary answers questions in no more than 3 days, involving, if necessary, members of the Organizing Committee and the Expert Council.

15. ANONYMITY

14.1. Draft Proposals and Draft Projects are provided only under the mottos, consisting of 6 Arabic numerals. The materials provided shall not contain information allowing to determine the name of the Participant.

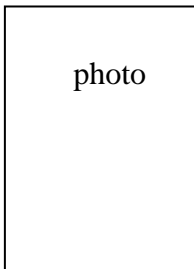
14.2. The mottos of the Draft Proposals and Draft Projects are placed outside on the package, envelope and in the lower right corner of the front side of each presentation board, on the explanatory note, DVD-R-disk.

14.3. Responsibility for maintaining the anonymity of information about authorship lies with the Organizer.

14.4. Information on authorship of the Draft Proposals and Draft Projects specified in the application is disclosed only after the final decision of the Jury. The Organizing Committee of the Contest guarantees non-disclosure of personal data (Federal Law of July 27, 2006 No. 152-FZ “On Personal Data”) that became known to it during the Contest, except for intended use.

14.5. Each of the Participants undertakes not to publish the Draft Proposals and Draft Projects prepared by him (in whole or in part) before summing up the Contest results.

14.6. Copyright for Project decisions presented in competitive Projects is protected by the norms of Russian law and international legal acts.



Appendix No. 1
to the REGULATIONS
on holding open architectural contest
for the draft project of the monument to composer
Pyotr Ilyich Tchaikovsky

Application

Surname _____

Name _____

Patronymic _____
(The surname, name, patronymic of the head of a legal entity)

Contact postal address _____

(Postcode, country, index, city, region, district, street, house, case, apartment)

Mobile phone _____

E-mail address _____

Name of the organization _____

Details of the organization _____

Data of the legal entity/individual:

Passport (for foreigners other document of identity):

series _____ room _____

whom issued, date of issue _____

Registered:

(INDEX and full address): _____

TIN (individual): _____

Pension insurance certificate (SNILS): _____

Bank account:

Recipient's Bank (name): _____

BIC: _____

Bank correspondent account: _____

Recipient (full name): _____

Bank settlement account: _____

Bank TIN/KPP: _____

Annexes:

1.Portfolio written in free form.

2. The envelope with the information about the author (photocopies of passport, diploma).
«I accept all the conditions of the REGULATIONS on holding an open architectural
contest
for the draft project of the monument to composer Pyotr Ilyich Tchaikovsky.
All information provided by me is correct».

" ____ " _____ 2019

_____ /

(head's signature) (print name)

ATTENTION, THIS FIELD IS FILLED IN BY THE ORGANIZING COMMITTEE
The participant is assigned a registration identification number:

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" ____ " _____ 2019

_____ /

(head's signature) (print name)

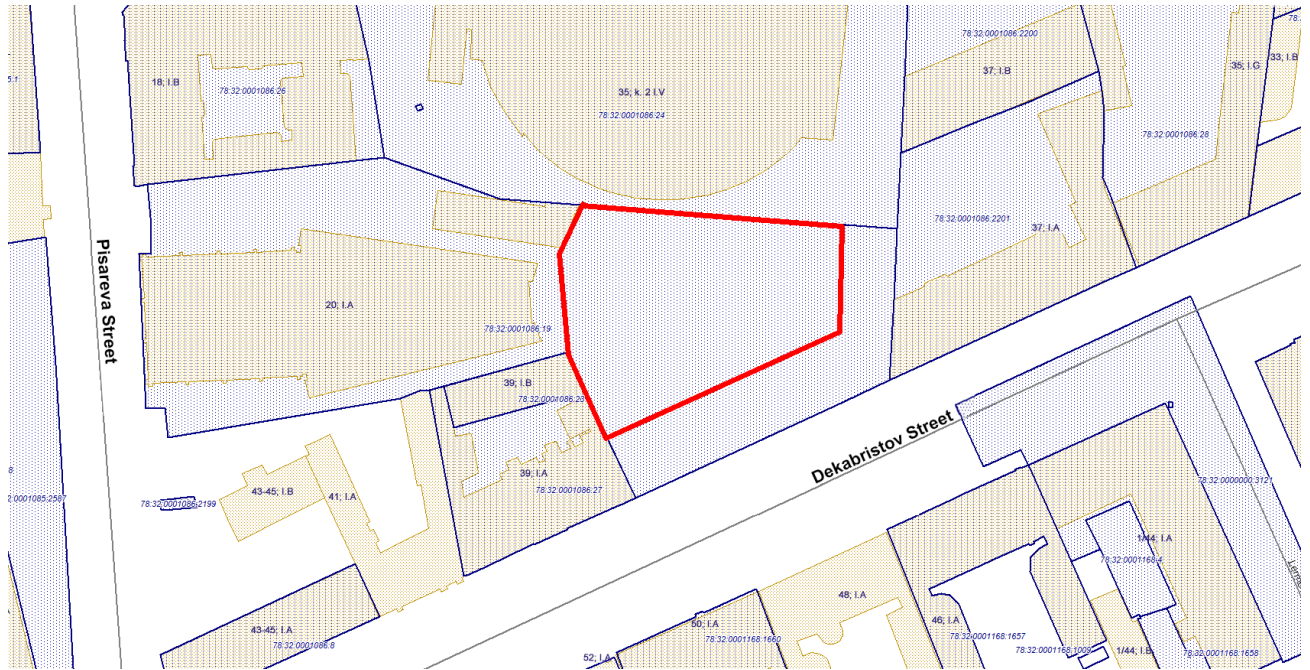
Appendix No. 2
to the REGULATIONS
on holding an open architectural contest
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Pyotr Ilyich Tchaikovsky

Competition action plan

Events	Date
Competition Announcement, Press Conference	6.09.2019
Announcement of the Competition on the official website of the Organizer	6.09.2019
First stage of the Competition	
Acceptance of applications and preliminary proposals at: St. Petersburg, Lomonosova sq., 2	9.09.2019- 11.12.2019
Exhibition of Draft Proposals at: St. Petersburg, Universitetskaya emb., 17	16.12.2019- 23.12.2020
Work of the Expert Council	16.12.2019- 20.12.2019
Consideration of Draft Proposals and conclusions of the Expert Council by the Jury members, summing up the results of the first stage of the Competition at the address: 17, Universitetskaya emb., St. Petersburg and informing Competition Participants about the results. Issue of Competition Participant Certificates.	23.12.2019
Second stage of the Competition	
Reception of Draft Designs	13.01.2020- 06.04.2020
Exhibition of Draft Designs	06.04.2020- 15.04.2020
Work of the Expert Council	06.04.2020- 15.04.2020
Consideration of draft designs by members of the Jury, summing up the results of the second stage of the Competition at the address: St. Petersburg, Lomonosov Sq., 2	14.04.2020
Award ceremony, press conference following the results of the Competition	15.04.2020
Transfer of design materials to the balance holder of the territory	20.04.2020- 30.04.2020

Appendix No. 4
to the REGULATIONS
on holding an open architectural contest
for the draft project of the monument to composer
Pyotr Ilyich Tchaikovsky

**Design territory within the boundaries of the land plot at:
St. Petersburg, st. Pisareva, 20, letter A.**



Appendix No. 4
to the REGULATIONS
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Pyotr Ilyich Tchaikovsky

**Composition of the Organizational Committee of the open architectural Competition
for the draft design of the monument to composer
Pyotr Ilyich Tchaikovsky**

	Chairman of the Organizing Committee:	
1.	Moor Alexei Ivanovich	Deputy Chairman of Committee for Urban Planning and Architecture – the main artist
	Members of the Organizing Committee:	
2.	Kramskova Elena Viktorovna	Head of the Department of landscape architecture and monumental art
3.	Kucherova Anna Albertovna	Deputy Art Director - General Director of the Mariinsky theatre
4.	Sukhenko Konstantin Eduardovich	Chairman of the Committee for Culture of St. Petersburg
5.	Burkov Sergei Alexandrovich	Head of Department of Culture of Administration of the Admiralty district of St. Petersburg
6.	Markov Sergey Leonidovich	First Deputy Chairman of the Committee for External Relations of St. Petersburg
7.	Gugkaev Tamerlan Kazbekovich	Director of the Concert hall of the Mariinsky theatre
8.	Mikhailovskiy Semen Ilich	Rector of St. Petersburg State Academic Institute of Painting, Sculpture and Architecture named after I.E.Repin
9.	Kozyreva Ekaterina Andreevna	The acting Deputy Chairman of the Committee for State Control, Use and Protection of Monuments of History and Culture
10.	Teplyakova Valeria Igorovna	Chief specialist of the tourism infrastructure of the Committee on Tourism Development of St. Petersburg
11.	Trufmanova Svetozara Valerievna	Executive Secretary

Appendix No. 5
to the REGULATIONS
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Pyotr Ilyich Tchaikovsky

Scope of services in the framework of organizing and conducting Stage I of the open architectural contest for the draft project of the monument to composer Pyotr Ilyich Tchaikovsky

Name	Measurement unit	Qty
Development of original models of printing products		
"Corporate identity" (logo, color scheme)	Pcs.	1
"Competition notice"	Pcs.	1
"Poster of the exhibition of draft designs of Stage I"	Pcs.	1
"Poster for summing up the results of Stage I of the Competition"	Pcs.	1
"Exposition mobile stand"	Pcs.	1
"Badge" for I and II Stages (used twice).	Pcs.	1
"Program of summing up the results of Stage I of the Competition"	Pcs.	1
"Sketch of building up and design of the exhibition of draft designs of Stage I, a list of materials and services to be implemented"	Pcs.	1
"Participant Certificate"	Pcs.	1
Printing Services		
"Competition notice." Printing an information poster (A3 format)	Pcs.	10
"Poster of the exhibition of draft designs of Stage I." Printing an information poster (A3 format)	Pcs.	10
"Poster for summing up the results of Stage I of the Competition." Printing an information poster (A3 format)	Pcs.	10
"Exposition mobile stand" Printing an advertising poster for an exposition mobile stand (size 1500 * 2000 mm, double-sided matte lamination) + preliminary proofing (300 * 300 mm).	Pcs.	1
"Badge" for I and II Stages (used twice). Badge printing with double-sided lamination for participants, jury, experts, representatives of the press and organizers of the Competition (size 80 x 100 mm, double-sided lamination, carving, badge tape)	Pcs.	100
«Program of summing up the results of Stage I of the Competition» (A5 format, 2 pages, double-sided, Russian and English)	Pcs.	100
«Stage I Participant Certificate» Not more than 60, in accordance with the number of participants	Pcs.	60
Interpretation and Translation		
Translation		
"Competition notice" (from Russian to English)	sheet	1
"Poster of the exhibition of draft designs of Stage I" (from Russian to English)	sheet	1
"Poster for summing up the results of Stage I of the Competition" (from Russian to English)	sheet	1
"Summarizing program of Stage I of the Competition" (from Russian to English)	sheet	1
Interpretation		
"Consecutive " II day "Meeting of the Expert Council" Stage I 1 person */1 day*4 days = 4 people/hour III day "Meeting of the Jury" Stage I 1 person */1 day*4 days = 4 people/hour	people/hour	12
"Synchronous" 1 day "Summarizing the results of Stage I of the Competition" 2 people *1 day*4 hours = 8 people /hour	people /hour	8
Informational support		
"Summing up the results of Stage I of the Competition" 2 people * 1 day * 4 hours = 8 people/hour	people /hour	8
Posting information in the mass media		
"Competition notice" (in public and business publications and in at least one specialized print publication on architecture and urban planning)	publ	10
"On summing up the results of Stage I of the Competition and announcing the	publ	10

<i>results of Stage I of the Competition” (in social and business publications and in at least one specialized print publication on architecture and urban planning)</i>		
Photofixation (+ photo processing)		
<i>”Summing up the results of Stage I of the Competition” 1 day * 4 hours * 1 person = 4 people/hour</i>	<i>people/hour</i>	<i>4</i>
Rental of equipped area		
<i>”Exhibition of draft designs of Stage I”, incl. press conference, meetings of the Expert Council and the Jury. Capacity is not less than 50 works (presentation boards on racks), not less than 100 m²</i>	<i>day</i>	<i>4</i>
Catering		
<i>”Expert Council meeting” extended coffee break, Stage I. 10 people * 1 day</i>	<i>people</i>	<i>10</i>
<i>”Jury Meeting” extended coffee break, Stage I. 15 people * 1 day</i>	<i>people</i>	<i>15</i>
<i>Press coffee break, Stage I. 20 people * 1 day</i>	<i>people</i>	<i>20</i>
Assembly and disassembly		
<i>Delivery (round trip) of exhibition equipment (racks for presentation boards) and Competition materials (presentation boards) to the venue of the exhibition of Stage I, incl. loading and unloading</i>	<i>service</i>	<i>1</i>
<i>Assembly/disassembly of the exhibition and materials of the Competition of Stage I. 4 people * 4 hours * 1 day = 16 people/hour</i>	<i>people/hour</i>	<i>16</i>
Transport support		
<i>Transfer from the airport to the hotel and back for the jury members (car with driver) for Stage I. 2 cars * 4 trips * 2 hours</i>		<i>16</i>
Compensation of expenses to Jury members		
<i>”Air tickets” Stage I. November 2019 Singapore - St. Petersburg Saint Petersburg - Singapore Buenos Aires - St. Petersburg Saint Petersburg - Buenos Aires</i>	<i>Pcs.</i>	<i>4</i>
<i>”Hotel accommodation” at least 4-5 * in the historical center St. Petersburg, single rooms. Stage I. November 2019 2 people * 2 nights * 2 rooms</i>	<i>Pcs.</i>	<i>4</i>

Scope of services in the framework of organizing and conducting Stage II of the open architectural contest for the draft project of the monument to composer Pyotr Ilyich Tchaikovsky

<i>Name</i>	<i>Measurement unit</i>	<i>Qty</i>
Development of original layouts of printed products		
"Poster for the exhibition of draft designs of Stage II"	Pcs.	1
"Poster summarizing the results of Stage II of the Competition"	Pcs.	1
"Program summarizing the results of Stage II of the Competition"	Pcs.	1
"Sketch development and the design of the exhibition of draft designs of Stage II, list of materials and services required to implement"	Pcs.	1
"Participant Certificate"	Pcs.	1
Printing services		
"Poster for the exhibition of draft designs of Stage II". Printing of information poster (A3 format)	Pcs.	10
"Poster summarizing the results of Stage II of the Competition". Printing of information poster (A3 format)	Pcs.	10
"Program summarizing the results of Stage II of the Competition" (A5 format, 2 pages, double sided, in Russian and English)	Pcs.	100
"Stage II Participant Certificate" Not more than 2, in accordance with the number of participants	Pcs.	2
"Winner Diploma" No more than 3, in accordance with the number of winners	Pcs.	3
Interpretation and Translation		
Translation		
"Poster for the exhibition of draft designs of Stage II" (Russian to English)	sheet	1
"Poster summarizing the results of Stage II of the Competition" (Russian to English)	sheet	1
"Program summarizing the results of Stage II of the Competition" (Russian to English)	sheet	1
Interpretation		
"Consecutive " <u>I day "Meeting of the Expert Council of Stage II"</u> <u>1 person *1 day*4 days = 4 people/hour</u> <u>II day "Jury Meeting" Stage II</u> <u>1 person *1 day*4 days = 4 people/hour (8 people/hour)</u>	people/hour	8
"Synchronous" II day "Summarizing up the results of Stage II of the Competition" 2 people *1 day*4 hours = 8 people/hour (8 people/hour)	people/hour	8
Informational support		
"Summing up the results of Stage II of the Competition" 2 people *1 day*4 hours = 8 people /hour	people/hour	8
Placing information in the mass media		
"On summarizing up the results of Stage II of the Competition" (in the social-business editions and not less than one special print edition about architecture and urban planning)	publ	10
"On Competition results" (in the social-business editions and not less than one special print edition about architecture and urban planning)	publ	10
Photofixation (+ photo processing)		
"Summarizing up the results of Stage I of the Competition" I day *4 hours*1 person = 4 people/hour	people/hour	4
Rental of equipped space		
"Exhibition of draft designs of Stage I", including press conference of the meeting of the Expert Council and the Jury. Capacity is not less than 5 works (sculptures on pedestals), not less than 50 m ² (3 day outdoor exhibition meeting of the Expert Council and the Jury, 1 day of assembly/disassembly)	day	4
Coffee break for members of the Jury and the Expert Council, "Celebratory buffet table". Not less than 50 m ²	day	2

Catering		
"Meeting of the Expert Council" extended coffee break Stage II. 10 people *1 day	<i>people</i>	10
"Meeting of the Jury" extended coffee break Stage II. 15 people *1 day	<i>people</i>	20
Press-coffee break Stage II 20 people*1 day	<i>people</i>	20
Summing up the results. "Celebratory buffet table" (organizer, jury, experts, winners and participants). *30 people*1 day	<i>people</i>	30
Assembly/disassembly		
Delivery (there and back) and exhibition equipment (tables under sculpture, a stand for presentation boards) and materials (sculptures, presentation boards) to the venue of the exhibition of Stage II, including loading and unloading	<i>service</i>	1
Assembly/disassembly of exhibition equipment and materials of Stage II. 4 people *4 days*1 day = 16 people/hour	<i>people/hour</i>	16
Transport support		
Transfers from airport to hotel and back for jury members (car with driver) at Stage. 2 vehicles*4 trips*2 hours	<i>hour</i>	16
Compensation of expenses to Jury members		
"Air tickets" Stage II. March 2020. Singapore – Saint Petersburg Saint Petersburg – Singapore Buenos Aires – Saint Petersburg Saint-Petersburg – Buenos Aires	<i>Pcs.</i>	4
"Hotel accommodation" at least 4-5* in the historical center St. Petersburg, single rooms. Stage II. March 2020. 2 people*2 nights*2 rooms	<i>Pcs.</i>	4